

TERMS OF REFERENCE

JUNIOR & YOUTH ADVISORY GROUP (JYAG)

PURPOSE OF THE PANEL

The Junior & Youth Advisory Group is to support the growth of community cricket and competitions through guidance and assistance.

COMPOSITION+

The Junior & Youth Advisory Group will consist of up to five (5) persons in addition to the Development Manager – Counties Manukau. Each of the five members, must lead representation on a segment of the community game in the following roles to ensure complete representation across all segments of the community:

- SuperSmash Programme (Year 0/1-2) – Male & Female
- Softball Cricket (Year 3-4) – Male & Female
- Hardball Cricket (Year 5-8) – Male & Female
- Youth Cricket (Year 9-13) – Male & Female
- Coach/Manager
- Umpires and Scorers (Covered Separately)
- Club Development (Development Manager)

A chairperson for the JYAG will be selected via internal election.

JYAG members are persons within the community that are able to provide impartial thought and support to the direction of the Counties Manukau junior game between Year 0/1 – Year 13.

JYAG members do not represent individual clubs or schools and are required to declare any real or potential conflicts. In best practice, there should be a mix of male & female representatives.

For issues which require immediate support/guidance, the Development Manager – Counties Manukau can contact the segment lead for that specific issue. All issues raised in this manner must be brought to the next collective meeting for overall group update.

For all matters relating to the following instances, group consultation must take place:

- Judiciary Processes



- Annual Events such as Prize Giving

Please note dispensation processes will be the responsibility of the person appointed to the specific age group for which the dispensation issue arises. Should an issue arise across age groups, both representatives will be required to collaborate.

TERM

- There is a 12-24-month term for each JYAG member, personnel may be added as vacancies arise.
- The panel will stay in place while relevant and purposeful.
- The panel can be disbanded at any time by the Counties Manukau Cricket Board.

A position and/or person can be removed after consultation between the JYAG, Development manager and CMCA board. Removal of a role and/or person shall be a consultation process.

OUTPUTS

1. The JYAG will meet at least six times a year-

August	Pre Season Meeting – Discuss implementations (and non implementation) from previous year.
September	Collaborate on ideas and plans for the season
October	Grading & Dispensations
January	Rechecking Grading & Reformatting Competitions
March	Prize Giving
April	Junior Forum & Season Review

2. The JYAG will promote good relationships with junior clubs and provide relevant feedback to Development Manager – Counties Manukau
3. The JYAG will provide advice on grading of teams and the coordination of junior interclub.
4. The JYAG will provide support to the findings of an annual review of the player pathway and structure of competitions, in alignment with NZC Age & Stage.
5. The JYAG will support competition regulations and assist with ensuring there are no gaps for interpretation or loopholes to the purpose of the regulations.
6. The JYAG will provide guidance for the CMCA Fair Play Award nominations.



7. The JYAG will provide guidance and support to hold at least one junior forum per year.
8. The panel will provide guidance and support to an annual junior survey.

AUTHORITY AND JURISDICTION

The JYAG will communicate with Development Manager - Counties Manukau and provide guidance and support – the JYAG does not have any authority over the CMCA affiliates or members and cannot speak on behalf of CMCA. All communication will be via the Development Manager – Counties Manukau.

MEETINGS

The panel will meet in person at least six times a year at times agreed with Development Manager – Counties Manukau. The panel or individual segment representatives may also be asked for advice via phone or other electronic means.

The Development Manager – Counties Manukau will prepare a meeting agenda and be responsible for all communications from or on behalf of the group to all necessary stakeholders.

The JYAG will not be required to keep full minutes but a record of meeting discussions must be maintained by the Development Manager – Counties Manukau.

