

*"To provide leadership for the CM Cricket community - ensuring pathways from school to club for all involved"*

## Counties-Manukau Cricket Association Board Meeting

*Tuesday 16 April 2019 at 4.30pm  
Pulman Arena, Papakura*

### MINUTES SUMMARY

#### **SECTION A ADMINISTRATION**

The meeting opened at 4.30 pm

A1. Present- Chris Lynch, Grant Barnes (chaired the meeting), Melanie Kemp, Neeraj Kumar, Danisha Lang Sui, Primla Khar, Trevor Gill (Staff), Amanda Davies (Staff)

A2. Apologies – Rodger Williamson, Braedon Makgill

A3. General Business – nil

A4. Adjustments to meeting timetable – nil

A5. Timekeeper- Amanda Davies

A6. Declarations of Interest – There were no specific disclosures

A7. Minutes

The minutes of the March 5th, 2019 meeting were approved.

A8. Action items – Action plan reviewed and discussed

#### **SECTION B MATTERS FOR DISCUSSION**

B1. Governance 101 and Whole of Board Review- two online reviews that the board is participating in.

B2. Facilities- in the absence of Roger Wark TG informed the board on the facilities planning at Karaka. There is an opportunity to build a new cricket training facility there.

B3. Sponsorship- the board discussed the board paper on sponsorship.

B4. New Club- the board declined the affiliation of a new club.

B5. Club Forum- TG/GB apprised the board on the discussions at the March club forum.

B6. Business Plan- the board received a report on the KPI's to date.

B7. Club Based Working Party- Braedon Makgill wasn't at the meeting. Melanie Kemp and Grant Barnes covered working party progress to date, another meeting is imminent.



B8. Chair update. Grant Barnes updated the board on several issues including, the independent report, strategic planning, performance reviews, treasurer, board succession planning, meeting held with NDCA Chair/ CEO, prizegiving and board only time.

## **SECTION C MATTERS FOR DECISION**

C1. Funding Resolutions – the board authorized one funding application.

C2. Resolutions between meetings – Nil

## **SECTION D REPORTS AND INFORMATION**

D1. Management Report – February, tabled and discussed

D2. Financial Reports as at March 31<sup>st</sup>, 2019 (eight months) tabled

<b>Income Budget</b>	<b>Actual</b>	<b>Expenses Budget</b>	<b>Actual</b>	<b>Net Budget position</b>	<b>Net Actual</b>
310,000	265,486	307,630	269,296	2,370	(3,810)

Equity \$292,828

D3. Grants Register - the latest register was received

D4. Judicial Log – the complaints/ judicial log was tabled

D5. Risk Register- The high-risk categories were reviewed

All the above reports were adopted by the board

Meeting closed at 6.15pm

Next meeting – 7<sup>th</sup> May 2019

